

Manager:
Heather Sairs
715-451-4399

Nekoosa Area Community Center
Rental Application
PO Box 206
416 Crestview Lane, Nekoosa, WI 54457

Please make check payable to: Nekoosa Community Center

Event: _____
Person in Charge: _____
Address: _____ **City:** _____
State: _____ **Zip:** _____
Telephone Number: _____
Date of Event: _____ **Time Requested: All Day/Or** _____
Guests Expected: _____ **Name of Caterer:** _____
Beverage Server: _____ **Music/DJ:** _____

Cater must have State/County restaurant license and a copy of their license will be required. The City of Nekoosa will not be held responsible for lawsuits in regard to the cater and/or beverage server.

	Charge
Refundable Security Deposit-Main Hall Only	\$200.00
Main Hall/Kitchen	\$800.00
Fundraisers (501c Organizations)	\$300.00
Kitchen	\$200.00
Main Hall Only	\$600.00
Main Hall - Nekoosa Based Civic/Schools/Non-Profit (501c)	\$100.00
Main Hall - 50% Discount Monday thru Thursday	\$300.00
Main Hall - 50% Discount NON-Nekoosa Civic/Schools/Non-Profit (501c)	\$300.00
Large Conference Room	\$100.00
Large Conference Room (Nekoosa Civic Organizations)	\$50.00
Small Conference Room	\$50.00
Small Conference Room (Nekoosa Civic Organizations)	\$25.00
Funeral - Main Hall/Kitchen	\$250.00
Date Down Payment: _____ Cash/Check # _____	Rental Total
Balance Payment: _____ Cash/Check # _____	Down Payment
	Balance Due
	\$0.00
	\$0.00

50% of Rental Fee plus Refundable Security Deposit required to reserve date and remaining Balance is due 30 days prior to the Event (Main Hall Only)

Office Use Only (Notes/Comments):

Signature (Renter): _____ Date: _____
 Signature: _____ Date: _____
 (Community Center Manager)